



A Community Service of Senior Life Resources NW

1824 Fowler Street, Richland, WA 99352

Dear New Volunteer,

Thank you very much for your willingness to volunteer for the Meals on Wheels program. We appreciate your thoughtfulness and believe this will be a very rewarding experience for both you and the seniors you will serve.

As a volunteer with direct contact to vulnerable elderly participants we are required by Washington state law to submit a background check before we can begin training you. As a kitchen volunteer you are also required to obtain a food handler's permit.

Please go to the Washington State website and follow the instructions for the Background Check form. Here is a link to the website: <https://fortress.wa.gov/dshs/bcs/>. Please write down your **CONFIRMATION NUMBER**, which will be given to you at the end of your application, and email it, along with your **date of birth**, to nhuggins@seniorliferesources.org. If you have trouble filling the form out online, please complete the Background Check form below and mail it to me at the address above.

To obtain a food handler's permit, take the online course by going to www.foodworkercard.wa.gov. You may also call the Health Department at (509) 460-4200 to make an appointment to take the class. The cost to take the test is \$10.00. Meals on Wheels can reimburse you the fee upon completion of the class if desired.

If you have any questions, please call me at (509) 735-1911.

Thank you again,

Natalie Rose Huggins

Natalie Rose Huggins
Site Staff & Volunteer Manager
(509) 735-1911
nhuggins@seniorliferesources.org

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